

Attn: Teri Sand
Lansing, MI 48910
2110 S. Cedar Street



POWERING

the knowledge economy

First Class Mail
US Postage
PAID
Permit #386
Lansing, Michigan

Increase Your Hiring Success



FALL JOB EXPO

EMPLOYER REGISTRATION FORM

Your Name _____

Title _____ Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-Mail _____

Positions for which you will be recruiting _____

How did you hear about the Expo? _____

One 10' x 10' carpeted booth, one 8' skirted table, two chairs, one wastebasket \$ 295.00 _____

Includes: Extensive marketing and publicity of the Expo
2 parking passes and 2 lunches per booth

Available options:

Electrical hookup		\$ 50.00	_____
Extra table	# needed: _____	\$ 20.00	_____
Extra lunch	# needed: _____	\$ 10.00	_____
Extra chairs	# needed: _____	\$ 8.00	_____
TOTAL AMOUNT DUE		\$	_____

Method of payment: Cash Check (Made payable to "Capital Area Michigan Works!") Federal Tax ID #38-2481244 Credit Card

For credit card payment please include active email address: _____

Capital Area Michigan Works! encourages educational and workforce development resources to participate. In the event of a sell-out, however, hiring employers will receive priority.

Cancellation Policy: Capital Area Michigan Works! will not issue refunds. In the event of a cancellation, payment can be used for a booth at a future job expo.

Please mail your completed form and check by September 4, 2009, to: Teri Sand, Fall Job Expo 2009, Capital Area Michigan Works!, 2110 South Cedar Street, Lansing, MI 48910. **For further information, contact Teri Sand at 517-492-5516 or tsand@camw.net**

Sponsored by:

- Capital Area Michigan Works!
- Davenport University
- Fox 47 News
- Lansing Community College
- Lansing State Journal



Thursday, September 17, 2009 • Lansing Center Ballroom, 333 East Michigan Avenue in downtown Lansing

SCHEDULE

1:00 pm Employer check-in to receive booth assignments	2:00 pm All employer booths must be set up and ready for Expo	2:30 pm Fall Job Expo 2009 open to all adult job seekers	4:30 pm Lunches provided to employers	6:00 pm Expo closes and employers may disassemble booths
------------------------------------------------------------------	-------------------------------------------------------------------------	--------------------------------------------------------------------	-------------------------------------------------	--------------------------------------------------------------------